

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
Lebanon Town Hall
Lower Level Conference Room
Thursday, September 22, 2011 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman, Yaw Nsiah, Al Wilder, Brandon Handfield, David Martin

Absent: Paul Oliver, Dave Benjamin

Also: Kurt Mailman, P.E, Fuss & O'Neill, Brenda Bennett, WPCA Clerk

1.0 **Call to Order** at 7:32 p.m. by Chairman Hofmann.

2.0 **Approval of Minutes –**

Motion made by B. Handfield and seconded by A. Wilder to approve the Regular Meeting Minutes of 9/8/11. Motion unanimously approved.

3.0 **Public Comment –** Bill Slover, resident, 440 Deepwood Drive, expressed concerns regarding: 1) What happens to the powering of the grinder pumps during a storm event/power outage. K. Mailman stated that each unit will be equipped with an external generator mount and during a sustained electrical loss a portable pump station will maintain the systems and each system has a 60 gallon tank capacity, equal to approximately 1 day of usage. 2) Is there a tax deduction that residents can take for their assessment and user fees? This is a question for the tax office and there is no certainty as this is a 'utility'. It was noted that fees will not be incurred until after construction in 2013 and the actual amount will be determined at a Public Hearing.

4.0 **Correspondence -** USDA, Norman St. Jean dated 9/16/ 2011; Waller, Smith & Palmer, P.C. dated 9/15/2011 and 9/19/2011.

5.0 **Project Update**

Kurt Mailman, P.E. provided members with project updates: 1) Bond closed on Friday 9/23/11 at .55%. 2) Lebanon received a favorable compliance review from USDA on 9/16/11; 3) Fuss & O'Neill will forward to USDA a packet, on Friday, 9/23/11, addressing the items WPCA has: Municipal Agreement with Hebron, Blanket Easement, Bioxide Location Easement and 211 executed Easements with approximately 90 outstanding. Items that are outstanding: Colchester Easement. The documents needed by Bond Counsel will need to be reviewed and compiled. J. Hofmann, Chairman will attend the next Regular Meeting of the WPCA in Hebron to thank them for signing off on the Easement. K. Mailman stated that the next steps are conducting the voluntary Pre-bid Meeting on Friday, September 30 at 10 a.m., Town Hall and the Bid opening on October 18.

6.0 **Old Business –** A. Wilder and D. Martin have been pursuing alternative funding to help offset homeowners' costs for the sewer connections. Despite no success with OPM in this regard, they

will continue to work with Lynn Naus, resident and pursue additional avenues for funding – STEAP Grants; Peter Huckins, Housing Rehab; Block Grants and Tribal Grants.

7.0 New Business –

7.1 Waller, Smith & Palmer, P.C., bill #47847 for services through 6/30/11 totaling \$4,518.00. Moved by A. Nsiah and seconded by A. Wilder to approve payment of bill #47847 in the amount of \$4,518. Motion unanimously approved.

Moved by Y. Nsiah and seconded by B. Handfield to amend the agenda and add the following under 7.2:

7.2 Waller, Smith & Palmer, P.C. bill for services through 8/31/11, bill #: 48338, \$4,267.00; Fuss & O'Neill, 8/3/2011, Invoice # 150466, \$60,732.53; Fuss & O'Neill, 8/23/11, Invoice #151060, \$39,554.48; Holli Pianka, 7/26/11, \$30.00. Motion unanimously approved.

Moved by J. Hofmann and seconded by Y. Nsiah to approve payment of the following bills as presented: Waller, Smith & Palmer, P.C. bill for services through 8/31/11, bill #: 48338, \$4,267.00; Fuss & O'Neill, 8/3/2011, Invoice # 150466, \$60,732.53, 8/23/11, Invoice #151060, \$39,554.48; Holli Pianka, 7/26/11, \$30.00. Motion unanimously approved.

Moved by J. Hoffman and seconded by A. Wilder to amend the agenda and add the following New Business under item 7.3:

7.3 Proposed Regulation Regarding Mandatory Sewer Connections. Motion unanimously approved.

USDA Requirements state the Lebanon WPCA must adopt a Mandatory Connection Policy. The members reviewed a draft copy of the proposed regulation.

Moved by B. Handfield and seconded by Y. Nsiah to approve the 1st reading of the Proposed Regulation Regarding Mandatory Sewer Connections. Motion unanimously approved.

8.0 Treasurer's Report – 9/22/11 WPCA Invoice Summary presented for review by D. Martin.

9.0 Topics for Next Meeting –The Assessment Subcommittee meeting on October 13, 2011 at 6:30 p.m. is cancelled and the next Regular Meeting is scheduled for October 13, 2011 at 7:30 p.m.

10.0 Adjournment – Moved by Y. Nsiah and seconded by B. Handfield to adjourn the regular meeting at 8:40 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk
September 28, 2011

(Minutes are unapproved as of transcription date.)