

Town of Lebanon  
**WATER POLLUTION CONTROL AUTHORITY**  
Regular Meeting  
Lebanon Town Hall  
Lower Level Conference Room  
Thursday, October 13, 2011 – 7:30 PM

**MINUTES**

**Members Present:** Jason Hofmann, Chairman, Yaw Nsiah, Al Wilder, Brandon Handfield  
**Absent:** Paul Oliver, Dave Benjamin, David Martin  
**Also:** Brenda Bennett, WPCA Clerk

1.0 **Call to Order** at 7:45 p.m. by Chairman Hofmann.

2.0 **Approval of Minutes –**

Motion made by Y. Nsiah and seconded by A. Wilder to approve the Regular Meeting Minutes of 9/22/11 with the following correction under Public Comment – change ‘*portable pump station*’ to ‘*portable pump generator*’. Motion unanimously approved.

3.0 **Public Comment –** none.

4.0 **Correspondence -** 1) Email from Peter Hutkins, Grant Administrator to A. Wilder regarding alternative funding to help offset homeowner costs for sewer connections. Recommendations for funding included: Small Cities Funding, USDA and CRT Program for assistance with septic system repairs and installation. A. Wilder will follow up with John Stranson, USDA to inquire into funding to offset the cost homeowners will incur for changing out electrical service and other repairs. 2) Email dated September 29<sup>th</sup> from resident Bill Roeder, 45 Island Beach Road will be forwarded to Doug Brisse, Fuss & O’Neill.

5.0 **Project Update**

Fuss & O’Neill, Addendum No. 2 and No. 3 regarding Rate of Pay and Bioxide Station was sent via regular mail to all members; Bid opening on Tuesday, October 18 at noon at Town Hall, B. Handfield and Y.Nsiah will be in attendance; A copy of Eastern Bank Bond Note; John LaFleur is no longer with USDA, Amherst, Massachusetts and F. Doost, Fuss & O’Neill will meet with new USDA rep on Friday, October 14<sup>th</sup>.

6.0 **Old Business –** none.

7.0 **New Business –**

7.1 Resolution Agreement with Town of Hebron, WPCA. The resolution was read into the record by the Chairman Hofmann. (Attachment) Moved by A.Wilder and seconded by B. Handfield to approve the Resolution Agreement with Town of Hebron, WPCA. Motion unanimously approved.

7.2 Fuss & O’Neill, bill for services 7/31-8/27/11, \$41,479.74. Moved by J. Hofmann and seconded by Y.Nsiah to table the bill for further review. Motion unanimously approved.

Moved by J. Hofmann and seconded by B. Handfield to amend the agenda and add Item 7.3: Waller, Smith & Palmer bill for services 9/7-9/30/11, \$5,041.00. Motion unanimously approved.

7.3 Waller, Smith & Palmer, bill for services 9/7-9/30/11, \$5,041.00. The bill will be tabled until further clarification is received for: *Lebanon Town Clerk, Recording Fees in the amount of \$151.00.*

Moved by J. Hofmann and seconded by Handfield to amend the agenda and add Item 7.4: Agreement to sign Intermunicipal Agreement with Town of Hebron. Motion unanimously approved.

7.4 Moved by Handfield and seconded by A. Wilder to grant Chairman Hofmann to sign the Intermunicipal Agreement with the Town of Hebron, WPCA. Motion unanimously approved.

8.0 **Treasurer's Report** – none.

9.0 **Topics for Next Meeting** –The Assessment Subcommittee meeting on October 27, 2011 at 6:30 p.m. is cancelled and the next Regular Meeting is scheduled for October 27, 2011 at 7:30 p.m., possible Special Meeting on November 7, 2011.

10.0 **Adjournment** – Moved by Y. Nsiah and seconded by B. Handfield to adjourn the regular meeting at 8:30 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk  
October 19, 2011

*(Minutes are unapproved as of transcription date.)*