

Town of Lebanon  
**WATER POLLUTION CONTROL AUTHORITY**  
Regular Meeting  
Lebanon Town Hall  
Lower Level Conference Room  
Thursday, October 27, 2011 – 7:30 PM

**MINUTES**

**Members Present:** Yaw Nsiah, Acting Chair, Al Wilder, Brandon Handfield, Dave Benjamin  
**Absent:** Jason Hofmann, Chairman, Paul Oliver, David Martin  
**Also:** Brenda Bennett, WPCA Clerk

1.0 **Call to Order** at 7:38 p.m. by Acting Chairman Nsiah.

2.0 **Approval of Minutes –**

Motion made by A. Wilder and seconded by B. Handfield to approve the Regular Meeting Minutes of 10/13/11. Motion unanimously approved. Motion made by Y.Nsiah and seconded by B. Handfield to table the approval of 10/25/11 Special Meeting Minutes. Motion unanimously approved.

3.0 **Public Comment –** none.

4.0 **Correspondence -**

- 4.1 Bid Addendum No. 4
- 4.2 Bid Addendum No. 5
- 4.3 Correspondence from Town Clerk dated 10/24/11
- 4.4 Resume from Dave Smith
- 4.5 Fuss & O'Neill Project Report dated 10/19/2011
- 4.6 Fuss & O'Neill Invoice, 8/28-9/24/2011

5.0 **Project Update**

Fuss & O'Neill Progress Report dated October 19, 2011 was reviewed for Completed Tasks, Upcoming Tasks and Budget; Draft Meeting Schedule for 2012 to be reviewed at next Regular Meeting; Awaiting Notice to Award by USDA; What was the outcome of Fuss & O'Neill meeting with new USDA representative?; Current status of municipal easements with Town of Hebron and Colchester.

6.0 **Old Business –** A. Wilder reported that the WPCA has met all deadlines in the Consent Order to date and the next deadline of 10/31/11 will be to Award Contract upon receipt of the 2 contingencies items.

7.0 **New Business –**

7.1 Fuss & O'Neill, bill for services 7/31-8/27/11, \$41,479.74. Moved by B. Handfield and seconded by A. Wilder to approve payment of the Fuss & O'Neill, bill for services 7/31-8/27/11, \$41,479.74. Motion unanimously approved.

7.2 Waller, Smith & Palmer, P.C., 9/7-9/29/11, totaling \$5,041.00. Moved by B. Handfield and seconded by A. Wilder to approve Waller, Smith & Palmer bill for services 9/7-9/29/11, \$5,041.00. Motion unanimously approved.

Moved B. Handfield and seconded by Y. Nsiah to amend the agenda and add Item 7.3: Fuss & O'Neill bill for services rendered 8/28-9/24/11, totaling \$35,334.88. Motion unanimously approved.

7.3 Moved by Y. Nsiah and seconded by B. Handfield to pay Fuss & O'Neill bill for services rendered 8/28-9/24/11, totaling \$35,334.88. Motion unanimously approved.

8.0 **Treasurer's Report** – none.

9.0 **Topics for Next Meeting** – Cancellation of the Assessment Subcommittee meeting on November 10, 2011 at 6:30 p.m.; the next Regular Meeting is scheduled for November 10, 2011 at 7:30 p.m.

10.0 **Adjournment** – Moved by D. Benjamin and seconded by B. Handfield to adjourn the regular meeting at 8:30 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk  
November 3, 2011

*(Minutes are unapproved as of transcription date.)*