

Town of Lebanon  
WATER POLLUTION CONTROL AUTHORITY  
Regular Meeting  
Lebanon Town Hall  
Lower Level Conference Room  
Thursday, February 9, 2012 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman, Al Wilder, Paul Oliver, Brandon Handfield, David Martin,  
Yaw Nsiah

Absent: Dave Benjamin

Also: Brenda Bennett, WPCA Clerk

1.0 Call to Order at 7:33 p.m. by the Chairman.

2.0 Approval of 1/12/12 and 1/26/12 Regular Meeting Minutes.

Due to an illegal warning of the 1/12/12 agenda, the 1/12/12 Minutes are 'notes' and therefore do not require approval.

Moved by B. Handfield and seconded by P. Oliver to approve the 1/26/12 Regular Meeting Minutes with the following correction: Paragraph 5.0 add 'meeting' after pre-construction and Paragraph 6.2 change Huchins to 'Huckins'. Motion approved. Abstaining: D. Martin

3.0 Public Comment –

Normand Nadeau, 67 Ledge Road is present this evening in follow-up to his email dated February 7, 2012. Mr. Nadeau originally presented to the commission in December, 2011 regarding the purchase of property at 59 Ledge Road. He intends to dismantle the plumbing, crush the septic tank and use the current residence as a workshop and has asked the WPCA to rescind the easement on the property. Mr. Nadeau was instructed to provide the commission with a letter once all applicable approvals have been met by the building, health and assessor's offices. A copy of the letter will then be forwarded onto the design engineers.

4.0 Correspondence –

4.1 "Meet Our Town" Expo on April 21, 2012

4.2 To date, there has been no response from the Town Clerk regarding correspondence sent January 26, 2012.

5.0 Project Update – A pre-construction meeting is scheduled for February 22, 2012 at 10 a.m. On February 17<sup>th</sup>, Dave Smith, Project Representative, Fuss & O'Neill and Hubble Construction will meet to address any outstanding issues.

The staging area, office trailer and storage of material will be located on the Grabber Farm, Route 207. WPCA will look into whether a 'temporary' easement may need to be in place on private property during the construction as a precaution to individuals entering onto the property. D. Martin will look at the Amston Lake area and contact residents with vacant lots to see if the construction trailer can be placed closer to the project as requested by Hubble Construction.

A 'draft' letter prepared by Fuss & O'Neill was reviewed by the commission and will be mailed to all residents regarding the upcoming construction date and a reminder to those residents who have not yet filed easements to do so. Those residents who have not filed their easements will not have the benefit of having the grinder pumps installed and will still, however, be assessed. This letter will be available on the town website as well as the Amston Lake website.

The signed contract and final construction plans are available in the WPCA office.

6.0 Old Business –

A. Wilder has had informal conversations with Peter Huckins, grant administrator regarding possible funding sources. The WPCA Clerk will follow up with Fuss & O'Neill regarding the status of the Colchester Easement.

7.0 New Business/Possible Action Item

7.1 Fuss & O'Neill, Inc., Invoice #0154523 dated 1/20/12 for services 11/27/11-12/31/11 totaling \$3,926,64. Moved by P.Oliver and seconded by A. Wilder to approve payment of Fuss & O'Neill, Inc., Invoice #015423 dated 1/20/12 in the amount of \$3,926.64. Motion unanimously approved.

7.2 Appoint WPCA Collector of Revenue - Moved by D. Martin and seconded by Y. Nsiah for the WPCA to appoint the Tax Collector for the Town of Lebanon as the Collector of Revenue for the WPCA. Motion unanimously approved.

8.0 Treasurer's Report – No report.

9.0 Topics for next agenda – Review 'draft' sewer regulations.

10.0 Adjournment. Moved by B. Handfield and seconded by P. Oliver to adjourn the Regular Meeting at 8:21 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk  
February 13, 2012

(Minutes are unapproved as of transcription date.)