

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
Lebanon Town Hall
Lower Level Conference Room
Thursday, October 11, 2012 – 7:30 PM

MINUTES

Members Present: Jason Hofmann, Chairman, Brandon Handfield, Al Wilder, Dave Benjamin, Yaw Nsiah
Also Present: Brenda Bennett, WPCA Clerk

Absent: Paul Oliver, David Martin

1.0 Call to Order at 7:40 p.m. by the Chairman.

2.0 Approval of 8/9/12 and 9/13/12 Regular Meeting Minutes.

Motion made by Y. Nsiah and seconded by A. Wilder to approve the 8/9/12 Regular Meeting Minutes. Motion unanimously approved.

Motion made by J. Hofmann to approve the 9/13/12 Regular Meeting Meetings. Motion unanimously approved.

3.0 Public Comment – none.

4.0 Correspondence – none.

5.0 Project Update – A construction meeting was held on October 2nd. The Chairman reported on the progress of the project: 100% complete with install of 2" pipe; 60% complete with install of 1 ¼" pipe; as of today's date, 277 grinder pumps have been installed, which is 90% completion; 280 grinder pumps have been purchased; 304 total grinder pumps will be purchased; 205 linear feet of temporary pavement; review of pump station upgrades; bioxide information has been submitted; 50 laterals short of completion.

6.0 Old Business -

6.1 59/67 Ledge Road, Norman Nadeau. This will be under Action Item.

7.0 New Business/Possible Action Item-

7.1 Waller, Smith & Palmer, dated 9/10/12, Invoice #51265, totaling \$390.00. Motion made by Y. Nsiah and seconded by B. Handfield to approve the WSP Invoice #51265 in the amount of \$390.00. Motion unanimously passed.

7.2 Fuss & O'Neill, dated 9/17/12, Invoice #0159945, totaling \$34,986.79. Motion made by Y. Nsiah and seconded by B. Handfield to approve the F&O Invoice #0159945 in the amount of \$34,986.79. Y. Nsiah amended motion, seconded by J. Hofmann to approve partial payment in the amount of \$25,524.60 pending further explanation from Fuss & O'Neill. Motion unanimously passed.

7.3 Dixworks, LLC, bill dated 9/20/12, totaling \$1,000.00 Motion made by J. Hofmann and seconded by B. Hofmann to approve the Dixworks, LLC bill in the amount of \$1,000. Motion unanimously approved.

7.4 Hubble Construction, Request for Payment No. 7, totaling \$542,806.27. Motion made by J. Hofmann and seconded by Y. Nsiah to approve the payment of Hubble Construction, No. 7 in the amount of \$542,806.27. Motion unanimously passed.

7.5 Authorize B. Handfield to sign all WPCA documents as required during the absence of the Chairman, J. Hofmann. Motion made by J. Hofmann and seconded by Y. Nsiah to authorize B. Handfield to sign all WPCA documents as required, on behalf of the Chairman, during his absence. Motion unanimously passed.

7.6 Moved by B. Handfield and seconded by D. Benjamin to remove 3 addresses from the list of properties to receive grinder pump connections: 142 Ryan Terrace, 59 Ledge Road, 147 Deepwood Drive. Motion unanimously passed.

8.0 Treasurer's Report – no report.

9.0 Topics for next agenda – Invite K. Mailman, Fuss & O'Neill to November 8, 2012 meeting.

10.0 Adjournment. Moved by D. Benjamin and seconded by Y. Nsiah to adjourn the Regular Meeting at 9:15 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk

October 17, 2012

(Minutes are unapproved as of transcription date.)