

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
Lebanon Town Hall
Lower Level Conference Room
Thursday, October 25, 2012 – 7:30 PM

MINUTES

Members Present: Brandon Handfield, Acting Chairman, Paul Oliver, David Martin, Al Wilder, Dave Benjamin

Also Present: Brenda Bennett, WPCA Clerk

Absent: Jason Hofmann, Chairman, Yaw Nsiah

- 1.0 Call to Order at 7:40 p.m. by the Acting Chairman.
- 2.0 Approval of 10/11/12 Regular Meeting Minutes. Moved by B. Handfield and seconded by D. Martin to approve Regular Meeting Minutes of 10/11/12 pending clarification of Section 5.0, the number of grinder pumps 304 or 306? Motion unanimously approved.
- 3.0 Public Comment – none.
- 4.0 Correspondence – none.
- 5.0 Project Update – The commission discussed a postcard mailing to all Amston Lake residents that “no electrical permits will be issued and no work is to begin until WPCA has instructed”. B. Handfield provided a project update for WPCA: November 1 - November 8 testing is to be completed on sewer laterals; bioxide station completion in mid November; work on the streets has been completed; lowest paving bid in at \$500,000 to include reclaiming all roads, regrade portion of roads with drainage problems, redo all driveways at road, 1 ¼-1 ½ inch overlay over all roads, Spafford Road will be skimmed with a top course of pavement, rocks will be removed at cul-de-sac on Cove Road. The Public Works will do the work for raising of catch basins, grading and some drainage at no cost to reach goal of \$360,000 for paving; \$150,000 will be spent this year for a “skimming” of pavement and the remaining paving to be completed in the spring.
- 6.0 Old Business -
 - 6.1 Fuss & O’Neill - Addendum No. 4 Invoice #0159945 will require further explanation.
- 7.0 New Business/Possible Action Item- Moved by D. and seconded by A. Wilder to add Action Item 7.4 Waller, Smith and Palmer bill and 7.5 Printing of Postcards. Motion unanimously approved.
 - 7.1 Fuss & O’Neill, bill dated 9/17/12, Invoice #0159945, totaling \$34,986.79. Moved by B. Handfield and seconded by P. Oliver to approve payment in the amount of \$25,524.60 pending further explanation Task 500, Construction Administration. Motion unanimously approved.
 - 7.2 FedEx bill dated 10/8/12, Invoice #2-041-68467, totaling \$25.42. Moved by B. Handfield and seconded by P. Oliver to approve FedEx payment in the amount of \$25.42. Motion unanimously approved.

7.3 Anchor Engineering Services, Invoice #0019373, totaling \$8,804.78. B. Handfield recuses himself from discussion. No motion was made, motion dies. B. Handfield resumes his seat.

7.4 Waller, Smith & Palmer, dated 10/9/12, Invoice #51492, totaling \$2,046.70. Motion made by B. Handfield and seconded by P. Oliver to approve the WSP Invoice #51492 in the amount of \$2,046.70. Motion unanimously passed.

7.5 Moved by D. Martin and seconded by P. Oliver to send to Amston Lake residents "No hookup for electrical or sewer connection and spend up to \$500 for printing and postage from "Legal Admin" Project Construction budget. Motion unanimously approved.

8.0 Treasurer's Report – no report.

9.0 Topics for next agenda – Invite K. Mailman, Fuss & O'Neill to November 8, 2012 meeting.

10.0 Adjournment. Moved by D. Benjamin and seconded by Y. Nsiah to adjourn the Regular Meeting at 8:25 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk

(Minutes are unapproved as of transcription date.)