

Town of Lebanon  
WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
Lebanon Town Hall  
Lower Level Conference Room  
Thursday, April 11, 2013 – 7:30 PM

MINUTES

Members Present: Brandon Handfield , Yaw Nsiah (7:35 pm), Paul Oliver, David Benjamin, Al Wilder  
Absent: David Martin, Steve Farrick

Also: Brenda Bennett, WPCA Clerk

- 1.0 Call to Order – The Regular Meeting was called to order at 7:32 p.m. by B. Handfield
- 2.0 Public Comment – Nancy Carini, 356 Deepwood Drive, requested information on the date/time/place of the upcoming public hearing and thanked the commission for the work they have done thus far.
- 3.0 Approval of 3/28/13 Regular Meeting Minutes; 4/4/13 Special Meeting Minutes.

Moved by A. Wilder to approve the 3/28/13 Regular Meeting Minutes with a correction to Section 5.3 – Change “Pearce” to “Pierce”. Motion unanimously approved.

Moved by A. Wilder and seconded by Y. Nsiah to approve the 4/4/13 Special Meeting Minutes with a correction to Section 4.1 (under motion) change “Abstaining” to “Opposed”. Motion unanimously approved.

4.0 Correspondence -

4.1 Susan Modzelewski, Skips Septic Tank Service, Inc., regarding property at 23 Deepwood Drive, email dated 4/4/13. There are issues with the current septic and needs further information regarding timeline for sewer hookup. B. Handfield will respond.

4.2 Patty Radocchia, email dated 4/4/13 regarding an unknown address on Deepwood Drive. Further information is required before the Commission can comment. B. Bennett will respond.

4.3 Veronica Calvert, Finance Office, email dated 3/22/13 to F. Doost, Fuss & O’Neill with regards to the WPCA Monthly Project Budget Report, wherein Fuss & O’Neill will prepare the last report to cover the activities from 1/10/13 to end of the project.

5.0 Project Update

5.1 Hubble Construction will be on site next week performing a “walk-thru” and will be looking at each property and the dirt roads for issues with rutting which may have been caused by the trenching work by CT Water. The week of 4/22/13 Hubble Construction will work on the “punch list” and review properties with sink-hole issues. The week of 4/26/13 Hains Material may perform the final paving as it is uncertain at this time due to funding issues. The Chairman reported that the system has been tested, pump station is up and running, power has not been installed yet, bioxide station is not operational at this time, CL&P poles have not be installed, a site walk will be performed on all properties before the Order to Connect has been issued.

## 6.0 Old Business

6.1 Sewer Benefit Resolution – The documents will be filed with the Town Clerk 10 days prior to the public hearing on 4/25/13 for public viewing as well as the Collector of Revenue. The documents will also be available on the town's webpage.

6.2 User Fees and Assessments – A. Wilder will provide a copy of the Caveat to B. Bennett prepared by the attorneys which will be filed on the land records for those properties that have yet to file their easements. The Legal Notices for the Public Hearing will be published in the Willimantic Chronicle on Saturday, April 13, 2013 with copies mailed to all property owners within the Amston Lake Sewer District.

6.3 Sewer Plan & Sewer District Map – A copy will also be attached to the Resolutions and available with the Town Clerk.

## 7.0 New Business/Action Items

7.1 Waller, Smith & Palmer bills – tabled to next meeting.

## 8.0 Treasurer's Report –

8.1 Trial Balance Reports – tabled to next meeting.

8.2 USDA Reporting Cover Sheeting – tabled to next meeting.

8.3 Additional Paving – Ongoing discussion with the Fuss & O'Neill and Hains Material to determine the final expenditure and balance report and cost to allow for additional "topcoat" paving. This figure should be available for discussion at the next meeting. The town crew may be available to provide assistance with the labor.

## 9.0 Topics for next Agenda – Public Hearing on 4/25/13 at 7:30 p.m., Community Center

10.0 Adjournment. Moved by D. Benjamin and seconded by A. Wilder to adjourn the Regular Meeting at 8:15 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk

Dated April 18, 2013

*(Minutes are unapproved as of transcription date.)*