

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
TOWN HALL, LOWER LEVEL
Thursday, August 22, 2013 – 7:30 PM

REGULAR MEETING MINUTES

Members Present: Brandon Handfield, Chairman, Al Wilder, David Martin, Paul Oliver

Absent: Yaw Nsiah, Steve Farrick,

Also: Brenda Bennett, WPCA Clerk

- 1.0 Call to Order Regular Meeting - The Regular Meeting was called to order at 7:31 p.m. by the Chairman.

Moved by P. Oliver and seconded by A. Wilder to suspend the rules and amend the agenda to move Items 7.0 Old Business and 8.0 New Business/Action Items to the top of the agenda. Motion unanimously approved.

2.0 Old Business –

- 2.1 Driveway Issues – August 26th driveway and curb work to be completed.

2.2 Water Resources Technologies – The proposed O&M Service Contract was discussed at a rate of \$36/per home per year; an extended 12-18 warranty period for E-One; after 2014 the rate will increase to \$96/per home; WPCA will look at funds from the grant to pay this cost; Fuss & O’Neill - confirmed “yes” grant funds to cover the O&M cost; discussion of contract coverage condition; WRT will re-inspect all grinder pumps at the start-up of contract; what is covered in manufactures’ warranty period?; 1-hour response time by the “owner”, WPCA ; removal of Indemnification Clause was recommended by WPCA; payment terms were agreed to be semi-annually – prepay; the “winterization” methods recommended to “keep electrical on”; this information will be sent to us for the website. A copy

2.3 Joint Facilities Meeting - East Hampton Joint Facilities will contract for the bioxide/flow meter only.

3.0 New Business/Action Items –

- 3.1 Waller, Smith & Palmer, bill #53830 dated 8/8/13 for services rendered through 7/31/13, \$1,440.00. Moved by D. Martin and seconded by A. Wilder to approve payment of Waller, Smith & Palmer bill #53830, \$1,440.00. Motion unanimously approved.

- 3.2 Fuss & O’Neill, Inc., Invoice #0164334 dated 4/18/13 for services 2/24/13-3/30/13, \$8,195.45. Moved by D. Martin and seconded by A. Wilder to approve payment of Fuss & O’Neill, Inc., bill #0164334, \$8,195.45. Motion unanimously approved.

- 3.3 Moved by D. Martin and seconded by P. Oliver to authorize the Chairman to sign O&M Agreement with Joint Facilities and/or with Water Resources Technology subject to attorney review and approval and grant funding availability. Motion unanimously approved.

D. Martin excused himself from the meeting and due to a lack of a quorum, the Regular Meeting adjourned. Moved by D. Martin and seconded by A. Wilder to adjourn the Regular Meeting at 8:07 p.m. Motion unanimously approved.

- 4.0 Approval of 6/27/13 Regular Meeting Minutes. Tabled to next meeting.

5.0 Correspondence – Tabled to next meeting.

6.0 Application Review – none

7.0 Treasurer’s Report – Tabled to next meeting.

8.0 Topics for next Agenda – next meeting is scheduled for September 10, 2013.

9.0 Adjourn Meeting – Moved by A. Wilder and seconded by S. Farrick to adjourn the Regular Meeting at 8:07 p.m. Motion unanimously approved.

Respectfully Submitted,

Brenda Bennett, Clerk

Dated August 30, 2013 *(Minutes are unapproved as of transcription date.)*