

Town of Lebanon  
WATER POLLUTION CONTROL AUTHORITY  
Lebanon Town Hall  
Thursday, October 10, 2013 – 7:30 p.m.

REGULAR MEETING MINUTES

Members Present: Brandon Handfield, Chairman, Al Wilder, Yaw Nsiah, Steve Farrick, Paul Oliver

Members absent: Dave Martin

Staff Present: Brenda Bennett, WPCA Clerk

1. Call To order: The regular meeting was called to order at 7:31 p.m. by the Chairman
2. Public Comment: Peter Gandleman, 15 Cove Road. Due to the condition of the uninhabitable structure, Mr. Gandleman has requested an extension of time and/or waiver to connect to public sewer. The Commission stated that Amston Lake residents are currently in a “voluntary” connection period until December, 2013 and will extend the “voluntary” connection period until August 15, 2014. At the December Regular Meeting, the Commission will conduct a Public Hearing and at that time can hear waiver requests. Mr. Gandleman also expressed concerns as to why he would be paying a User Fee if he is not connected and could he be given a refund for his payment until such time as he is connected? The Commission will consult with the town attorney for further instruction.
3. Approval of the 9/26/13 Regular Meeting Minutes: Moved by P. Oliver and seconded by S. Farrick to approve the 9/26/13 Regular Meeting Minutes with the following corrections: 4.0 Add: Applicant, Sylvia Tazbir, Spafford Drive; 5.1 Change: Fuss & O’Neill to Hains Material; 7.3 Delete: “and to issue an order to connect”; 8.1: Change “to sign it and date” to “signed and dated”; remove “with the DEP” and change to “DEEP”; 8.2 change August, 2014 to “August 15, 2014”. Motion unanimously approved.

Moved by A. Wilder and seconded by P. Oliver to suspend the rules and amend the agenda to move up on the agenda, Section 6.0 - Application Review. Motion unanimously approved.

6.0 Application Review:

- 6.1 Andrychowski, Deepwood Drive, install 12 x 16 shed on his vacant property. This is across the street from the residence at 198 Deepwood. The Commission reviewed the application and did not find any concerns as this is a vacant property. The building application was signed and approved by the Chairman.

#### 4.0 Correspondence:

Mark & Nancy Anderson, 80 Ryan Terrace – The Commissions’ response to the Andersons’ request was “There has been no formal issuance of the Order to Connect at this time, therefore, no waivers to connect to the public sewer system can be issued”. The Commission reviewed the WPCA Regulation, Article 5b – which states that information must be submitted stating why it is “impractical” not to connect; the code compliant septic system must be inspected by the Director of Public Health; WPCA will consult with a certified engineer to review the septic plans (at the cost of the homeowner) to determine if the existing system is code compliant.

Sylvia Tazbir, Spafford Drive – The Commission reviewed the revised site plans submitted by Wes Wentworth, P.E., which includes the reserve area. The revised site plans were not submitted with a building application for a new home construction. Therefore, without the house location, the Commission could not determine where the grinder pump easement would be best located. It was agreed by the Commission that this lot could support a code compliant septic system and will formally approve the application when a building application has been filed. The Commission determined that the property can be included in the sewer district in accordance with WPCA Regulation, Article 3c3. An engineered plan must be submitted depicting the easement location which must include the grinder pump location, and receive a benefit assessment. The property will be formally included into the sewer district at the Public Hearing at which time the property can be heard and assessed a Benefit Assessment and a User Fee.

#### 5. Project Update -

5.1 Paving: B. Handfield reported the paving portion of the project has been completed; the flow meter has not been installed and Hebron is anxious to have this done.

#### 7.0 Old Business - none

##### 7.1 Updated List of Driveway Issues/Remediation

Delores Hamilton, 485 Deepwood Drive - apron, area around grinder pump and backyard needs seeding, B. Handfield will address these issues; Preston Records, Lakeview Heights – pile of dirt left on property has been determined to have been there prior to construction; Ryan Terrace driveway apron buried under gravel has been taken care of.

7.2 Winterization Information for Homeowners: A draft of the letter to homeowners will be reviewed and put onto the website. The recommendations from Water Resource Technologies encourages homeowners to leave their power “on” for seasonal residence and the recommendations will provide an alternative in cases where the homeowner chooses to turn “off” their power during the winter months; staff will consult with Water Resource Technologies for their language on negligent disposal of items placed in the system and cost per repair with consideration for “no charge” on first offense?

8.0 New Business/Action items – none

9.0 Treasurer’s Report – no report.

10.0 Topics for Next Agenda – Next Regular Meeting is scheduled for October 24, 2013.

11.0 Moved by Y. Nsiah and seconded by P. Oliver to adjourn the Regular Meeting at 8:50 p.m. Motion unanimously approved.

Respectfully Submitted By,

Brenda Bennett, Clerk

October 17, 2013 *(Minutes are unapproved as of transcription date.)*