

Town of Lebanon
WATER POLLUTION CONTROL AUTHORITY
Lebanon Town Hall
Thursday, April 10, 2014 – 7:30 p.m.

SPECIAL MEETING
MINUTES

Members Present: Yaw Nsiah, Acting Chairman, Dave Martin, Al Wilder, Bill Ingalls

Absent: Steve Farrick

Staff Present: Brenda Bennett, WPCA Clerk

1.0 Call to Order: The Special Meeting was called to order at 7:35 p.m. by the Acting Chairman.

2.0 New Business:

2.1 Status of 67 Ryan Terrace, Emergency Repairs of sewer line on 4/2/14 - A grinder pump alarm was reported by the Public Works Director at this address. WRT was called in to investigate and concluded it was not a grinder pump issue. While at the address, 2 additional alarms were going off on Ryan Terrace. It was determined to be a clogged low pressure sewer line on Ryan Terrace rather than individual properties. With WPCA approval, Earthworm, LLC was brought in to assist with the unclogging of the main. The 2" line was isolated at Ryan Terrace which flowed into a 3" line at Deepwood Drive. The 2" line was vacuumed and then a reverse pressure to flush the line. The process was completed twice and the grinder pumps under alarm were able to pump out. A 4' section of pipe was replaced. Y. Nsiah purchased valves for the repair as instructed by the Town Engineer. Details of the procedure to flush the main lines would be requested from Fuss & O'Neill.

2.2 Status of support from East Hampton Joint Facilities for Town of Lebanon and Hebron-Vinnie Susco, East Hampton Joint Facilities has been contacted regarding the support of Lebanon Sewer System and a future meeting will be scheduled. WRT will not address any issues outside of the grinder pump.

2.3 Request F&O to provide details on the procedure to flush the main lines (pressure, volume, etc.) and provide a recommended timeline for work to be added to the Regular Operating Procedures - Y. Nsiah will contact F&O to request a site plan map for the check valves locations, flushing locations, a procedure for flushing of the system and, a timeline for future operating procedures. Questions and concerns were expressed whether there would be a greater chance of the same issue occurring when the seasonal homeowners return?

2.4 Designate an Emergency Response Contact and an on-call Contractor(s)- The emergency protocol for repairs was discussed and the Commission agreed to have one Commission member authorize any future emergency repairs. The sequence of emergency calls: 1) WRT, 2) DPW, 3) 1-2 sewer contractors. The Commission s agreed to allow, on a temporary basis, Earthworm, LLC to handle emergency calls, make a determination of the problem, and to call WRT. D. Martin agreed to prepare a flow chart for the emergency protocol with a binder of all emergency contact information for each member as well as town hall staff.

3.0 Possible Action Item:

3.1 Consider and Act on emergency repairs to the sewer line; authorizing the work on April 2, 2014-present; establish Emergency Plan Outline - The WPCA acknowledges the work done by Hubble Construction, DPW, Earthworm, LLC, Wentworth Septic, Yaw Nsiah, Fuss & O'Neil for the emergency repairs on Ryan Terrace and Deepwood Drive.

3.2 Designate an Emergency Response Contact and on-call Contractor(s) - Moved by D. Martin and seconded by A. Wilder to temporarily authorize the Public Works Director for emergency response until a Request for Proposal is prepared, a contract is signed for Emergency Response, and to allow the Public Works Director to call Earthworm, LLC and Wentworth Septic for system emergencies. Motion unanimously approved.

3.3 Approve invoices for equipment repairs. Moved by B. Ingalls and seconded by A. Wilder to approve: 1) EJP invoice dated 4/8/14, Doc #4781946 in the amount of \$583.47. Motion unanimously approved.

4.0 Moved by B. Ingalls and seconded by A. Wilder to adjourn the Special Meeting at 8:35 p.m. Motion unanimously approved.

Respectfully Submitted By,
Brenda Bennett, Clerk

April 17, 2014 (*Minutes are unapproved as of transcription date.*)