



## TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

December 15, 2022 7:00 pm

Special Meeting

Town Hall Upper Conference Room

### Minutes

Members Present: Gregg Lafontaine, Jeff Arpin (arrived at 7:20 pm), Harry Anderson, Laurel Hennebury

Others Present: Cathe McCall, WPCA Administrator

#### A. Call to order

The meeting was called to order by Chairman Gregg Lafontaine at 7:05 pm.

#### B. Public Comment - Limit 2 minutes per speaker

#### C. Minutes

- a. Approval of minutes for October 27, 2022 Regular Meeting

**Motion made by H. Anderson and seconded by L. Hennebury to approve the minutes for the October 27, 2022 Regular meeting. Motion passed 3-0-0.**

Mr. Arpin joined the meeting at this point.

#### D. Correspondence

- a. Review of Budget Guidance and planning documents received from the Board of Finance.

Mr. Lafontaine provided an explanation of the 437 budget.

#### E. Old Business

- a. Update on mandatory connections - no update
- b. Field Agents Report
  - i. Updated flow reports / system performance / maintenance / service issuesAnother cleaning was done last month. Ms. Hennebury suggested that proper follow-up work be done as there was outstanding pickup left after the activity was completed.

Mr. Arpin asked if Mr. Nowosad was mapping the cleanings so that completed work could be easily tracked. Mr. Lafontaine will ask Nowosad to do this and to make it available. Mr. Arpin noted he would be happy to assist where possible.

ii. Hebron – Litigation

Mr. Lafontaine has been in contact with counsel. They continue to work on a solution.

F. New Business

a. Proposed change to Sanitary Sewer Use Charge Resolution

**Motion made by H. Anderson and seconded by L. Hennebury to accept the proposed changes to the Sanitary Sewer Use Charge Resolution. Motion passed unanimously.**

b. October Odor Control Report (Evoqua)

G. Financials

a. Invoices received

i. Invoices approved by G. Lafontaine

|  |          |
|--|----------|
| 1. Evoqua monthly charge dated 10/31/22        | 305.00   |
| 2. FRMA 11/8/22 62 Park Rd                     | 917.20   |
| 3. Superior Products Distributors, Inc (parts) | 180.80   |
| 4. Wentworth Septic                            | 2,198.00 |
| 5. Waller, Smith, and Palmer 9941              | 180.00   |
| 6. Evoqua 0905588550 10/31/22                  | 3,280.32 |
| 7. Evoqua 0905626418 dated 11/30/22            | 305.00   |
| 8. Evoqua 905639777 dated 12/6/22              | 2,717.28 |

ii. Invoices requiring approval

|   |          |
|---|----------|
| 1. Hebron flow charge                     | 9,930.85 |
| 2. Waller, Smith, and Palmer 9944         | 75.00    |
| 3. Wentworth Septic Service Dated 12/7/22 | 2,159.68 |

**Motion made by L. Hennebury and seconded by J. Arpin to approve payment of the following invoices:**

|   |           |
|---|-----------|
| 1. Hebron flow charge – total approved    | \$2895.39 |
| 2. Waller, Smith, and Palmer 9944         | 75.00     |
| 3. Wentworth Septic Service Dated 12/7/22 | 2,159.68  |

**Motion carried unanimously.**

b. Review of November budget reports provided by the town finance office – accounts. G. Lafontaine reviewed the following accounts

- i. 235 Amston Lake Sewer User Fees
- ii. 236 Enterprise Amston Lake Sewer Assessments
- iii. 437 Water Pollution Control

- c. Review other financials – Financials were reviewed.
  - d. Act upon communications from Board of Finance  
The commission gave G. Lafontaine permission to provide feedback to the Board of Finance.
- H. Adjournment  
Hearing no other business, the Chairman adjourned the meeting at 7:40 pm.

Respectfully submitted,  
Catherine McCall, WPCA Administrator