

Town of Lebanon  
Board of Historical Preservation for the  
Jonathan Trumbull Jr. House

Minutes  
Special Meeting  
Thursday, September 10, 2015, at 4:00 p.m.  
Town Hall, Upper Conference Room

Present: Sherri-Ann Martin, presiding, Pat Hedwall, Maggie McCaw, Tim Smith, Leigh Hogan  
Ruckdeschel, Connie Tormey, Alicia Wayland

Also present: Kathryn Hurley, Gilbane Building Company, owner's representative

1.0 Chairman Martin called the meeting to order at 4:08 p.m.

2.0 Minutes.

2.1 Motion (McCaw, Tormey) to approve the minutes of the August 25, 2015, regular meeting passed with two abstentions (Hedwall, Smith).

3.0 Other Business.

3.1 Ms. Hurley reported that the replacement doors have been received. The front portico is complete except for the columns. The stone foundation should be completed in a week or so, the columns are expected within two to three weeks. The electrical wiring is ready for the installation of the light fixtures. They are expected in mid-October. The location for the master control box for the lighting is still being worked on. The Sonitrol security panel has been moved into the kitchen.

3.2 No requisitions presented.

3.3 No reimbursements.

3.4 The insurance company wants copies of invoices. Ms. Hurley will call to discuss with Linda McDonald. The invoices for the replacement of the alarm system that was zapped by lightning should be paid out of the endowment fund. Any insurance coverage should be deposited in that fund. This is a separate issue from the grant fund items.

4.0 New Business.

4.1 We should not need to have a special meeting between now and the date of the regular meeting on Sept. 22. However, the time should be changed. Motion (Wayland, Hedwall) to change the time of the regular meeting on Sept. 22 from 6:00 p.m. to 4:00 p.m. passed unanimously. Note: see item 4.3 regarding status of current board.

4.2 The 2016 grant application to the Adams Town Memorial Fund for Phase III Renovations was discussed in detail with some changes made to costs. Total work request is \$61,385.00 plus 8 percent contingency and escalation of \$4,910.80, plus Bid Prep and Project Manager of \$14,000.00 for a Grand Total of requested work of \$80,295.00 plus First Year Payment on Loan of \$27,000.00 for a Total Phase III request of \$107,295.80. Motion (Wayland, Ruckdeschel) to request approval of Total of Phase III Renovations request of \$107,295.80 for 2016 grant application to the Adams Town Memorial Fund passed unanimously.

4.3 Copies of the Ordinance establishing the Junior House as an LLC and the Operating Agreement with the Lebanon Historical Society were provided to members. The new board will consist of seven trustees, one of whom shall be appointed by the LHS and six trustees shall be appointed by the Selectmen. The LHS has already appointed Maggie McCaw as its trustee. The Selectmen are expected to appoint the remaining six members of the current board as trustees of the newly established LLC at their meeting on Tuesday, Sept. 15. The ordinance became effective 15 days after publication, i.e., Sept. 10. According to the town attorney, the new board will not have to add the letters “LLC” to its correspondence except when applying for grants from the Adams Town Memorial Fund. An application for LLC status still has to be made to the Secretary of the State and First Selectman Okonuk said she would make sure the LHS follows through on this. We should follow terms of the ordinance and plan on electing officers and setting meeting dates at our next meeting. Presumably, this will coincide with the Sept. 22 meeting already set by the former board. Mrs. Wayland will coordinate this with Mrs. Okonuk.

5.0 Motion (Hedwall, Tormey) to adjourn passed unanimously. Meeting adjourned at 5:00 p.m.

Alicia Wayland, Secretary